2019-20 END OF YEAR EVALUATION

The 2019-20 Connecting Kids & Culture (CKC) End of Year Evaluation must be completed electronically by every school and district that received funding in the 2019-20 school year. It is due by 3:00 p.m. on Monday, June 1, 2020. Detailed instructions for completing the evaluation are below. Please contact Amy Saylor, program administrator, at amy@bravogreaterdesmoines.org or (515) 243-0388 with any questions.

*Important Note: Due to the COVID-19 health crisis, the requirement to spend all CKC funding during the 2019-20 school year has been waived. Unused funding may be rolled over to the 2020-21 school year. However, failure to complete this evaluation may result in a reduction of funding for the 2020-21 school year.*

RESOURCES FOR COMPLETING THE EVALUATION:
- More information is also available at connectingkidsandculture.org.
- A preview of the evaluation questions is available here.

INSTRUCTIONS FOR COMPLETING THE EVALUATION:

1. Click here or visit https://bravogreaterdesmoines.smapply.io/.
2. Log in to complete the evaluation. After you log in, you will be asked to update your eligibility. You will be asked to respond to only one question, “What type of funding are you seeking?” Please select “Connecting Kids and Culture Funding”.
3. If you have previously accessed the system, you should see a Connecting Kids & Culture program box. Click on the “Start” button.
4. Now you may begin the Evaluation.
   b. Work may be saved, edited and changed throughout the evaluation. If you need to leave and return at another time, click “SAVE & CONTINUE EDITING” at the bottom of the page. You may then leave the system and your work will be saved for the next time you log in.
5. Complete the Evaluation.
   a. Once you complete and are satisfied with the answers in your evaluation, please click “Mark as Complete” on the final page.
   b. The next page will show you the completed evaluation with all your answers.
   c. If you need to edit your evaluation prior to submitting, click on the three dots to the right of the title and the dropdown will give you the option to edit.
   d. Click on the blue “Submit” button to complete and submit your evaluation.
   e. Once the evaluation is submitted, it is no longer editable.