



**ARTS & CULTURE PROGRAM GRANT**

Grant Cycle 2021 – Second Round Application  
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**PROGRAM OVERVIEW**

Through the Arts & Culture Program Grant (ACPG) program, Bravo Greater Des Moines provides support for arts and cultural programs and projects offered by arts, culture and heritage organizations in Greater Des Moines. The second round of the 2021 grant cycle (GC21-2) offers funding for programs that begin and end between July 1, 2021 – December 31, 2021. Organizations may apply for the same program or a different program in GC21-2 as in GC21-1.

For the purposes of this grant, a program is a specific, connected set of activities, with a beginning and an end, explicit goals/objectives and a predetermined cost. Programs may be one-time events, such as a festival or exhibit; or a defined series of events, such as a roster of classes or a series of productions. Programs with multiple components must show that each element is tied together as part of a larger whole. Organizations may only apply for one program per funding cycle. Eligible expenses must be incurred within the funding period (July 1, 2021 – December 31, 2021.)

**APPLICANT ELIGIBILITY**

Eligible GC21-2 ACPG applicants must:

- Have a primary organizational purpose of arts, culture and/or heritage meaning that mission, budget, strategic plan, operating plan and most programs and outcomes are primarily (at least 50%) in pursuit of advancing arts, culture and/or heritage in Greater Des Moines.
- Have headquarters in and conduct most of its activities within one of [Bravo’s partner local government](#) communities.
- Be a 501(c) organization exempt from tax under the Internal Revenue Code, or any successor provision (consideration may be given to an applicant using a Fiscal Sponsor, provided applicant meets all other eligibility requirements and submits all required application materials)
- Not be eligible for funding through Bravo’s other GC21 grant programs ([Cultural Enrichment Grants](#) or [Cultural Leadership Grants](#))

Please note that eligibility does not guarantee funding. Specific eligibility requirements may be waived at Bravo’s discretion. Any applicant organization that did not receive Bravo funding in the past 18-months must meet with Bravo staff before August 13, 2021 in order to apply for GC21-2.

Ineligible applicants, including those who meet the above criteria, are those deemed so by Bravo and:

- Political, religious or academic organizations;
- Public libraries
- Those formed with the express purpose of fundraising on behalf of, supporting and/or promoting applicants that are not otherwise eligible for funding (e.g. friends societies, etc. for libraries, political, religious or academic organizations)

**IMPORTANT DATES**

**August 3, 2021**  
Application available at 8:00 a.m.

**September 30, 2021\***  
Award notification sent

**August 13, 2021**  
Deadline for new applicants to meet with Bravo

**October 8, 2021**  
Signed grant agreements due by 3:00 p.m.

**August 27, 2021**  
Applications due by 4:00 p.m.

**Week of October 11, 2021\***  
Grant payment sent

\* Dependent on Bravo’s receipt of funds

## GRANT AWARDS

An organization may request an award of any amount, but investments through this program will generally be capped annually at the smaller of:

\$25,000

~OR~

25% of organization's total FY21 budgeted expenses

## APPLICATION ATTACHMENTS

Applications are accepted through [SurveyMonkey Apply](#). Applicants will be asked to attach additional materials to their ACPG application. Failure to submit required documentation may result in disqualification from funding consideration. All attachments must be in PDF format and must be board approved. Documentation will include:

- Organization Annual report (*optional*)
- June 2021 Balance Sheet/Statement of Financial Position (*required*)
- Strategic Plan (*optional*)
- Equity Statement (*optional*)

## APPLICATION REVIEW AND AWARD PROCESS

All applications will be reviewed and the Bravo Board of Directors makes final funding decisions. Applicants should not contact Bravo Board members directly to discuss applications or funding amounts.

Pending Bravo's receipt of funds, award notifications will be sent via email by September 30, 2021. Applicants awarded a GC21-2 Arts & Culture Program Grant will be required to sign a Grant Agreement by October 8, 2021. A single payment will be made for this cycle. A final grant report will be due at the end of the funding term.

Bravo is committed to a transparent, fair and consistent grantmaking process. There is no appeal of final funding decisions made by the Bravo Board of Directors.

## BRAVO GOOD STANDING

Grant recipients must maintain good standing with Bravo throughout the grant term. A grant recipient is in good standing with Bravo if it:

- Fully and completely meets all requirements stated in the Grant Agreement;
- Accurately represents its organization and its activities in all documents submitted to Bravo. This includes, but is not limited to, application, final reports, mid-year evaluations (if applicable), financial reports and any other information requested by Bravo staff;
- Deposits grant checks in a timely manner;
- Continues to meet the eligibility criteria throughout the investment period; and
- Submits grant information, documents and reports on or before the due date.

Additionally, Bravo, with sound cause and reasoning, may designate an organization as not in good standing.

If Bravo discovers a grant recipient fails to meet any or all these requirements, the recipient will receive written notice from Bravo of which requirements have not been met and how to return to good standing.