

PROGRAM OVERVIEW

Bravo Greater Des Moines offers financial support for arts, culture and heritage capital projects in Greater Des Moines. Bravo defines a “capital project” as a comprehensive and cohesive construction, expansion, renovation or replacement project for an existing facility. The purchase of major equipment (assets) with a useful life of at least three (3) years is also considered a capital project, as is the installation of public art.

There is up to \$150,000 available for Capital Project Grant (CPG) awards in grant cycle 2023 (GC23). This is a competitive grant program, and it is likely not all funding requests will be awarded.

APPLICANT ELIGIBILITY

Eligible CPG applicants must meet each of the following criteria:

1. Be a recipient of a GC23 operating grant from Bravo
2. Submit the pre-application by February 23, 2023; and
3. Meet with Bravo staff by March 31, 2023.

Failure to meet these criteria will result in ineligibility for funding in GC23. The applicant should be the intended entity to contract with Bravo Greater Des Moines to receive grant funds and undertake the funded activity. An organization may submit only one CPG application per grant cycle. Organizations that received a Capital Project Grant award in grant cycle 2022 are ineligible for CPG funding in GC23. Organizations that receive funding in GC23 will be ineligible in GC24.

PROJECT ELIGIBILITY

Eligible capital projects are of the type and scope that an organization must raise additional funds outside normal operations to complete it. Projects must have a total cost of at least \$15,000 and must have a useful life of at least three (3) years.

Bravo grant funds must be spent between July 1, 2023 and June 30, 2024. Bravo prefers to support projects that are completed during this timeframe. Funds may be used for land acquisition, engineering and architectural planning, construction costs, the purchase of major equipment with a useful life of at least 3 years and the acquisition and installation of public art. For the purposes of this grant, Bravo defines public art as permanent artwork in a public place that is free and accessible.

Previously funded projects are ineligible for additional Bravo funding unless the proposed project is a distinct and separate phase. Other ineligible expenses include, but are not limited to the following:

- Operating costs, including staff time
- Programming and events
- Endowment
- Sponsorship
- Existing obligations, debts or liabilities
- Feasibility studies
- Exhibits or other additions to an organization’s permanent collection (artwork, animals, instruments, etc)

GRANT AWARDS

Applicants may request up to 30% of project costs. Bravo may, at its discretion, award partial funding.

APPLICATION ATTACHMENTS

Applicants will be asked to attach additional materials to their CPG application. Failure to submit required documentation may result in disqualification from consideration. All attachments must be in PDF format. Documentation includes:

- **Organizational Financials:** A Board approved operating budget for the current fiscal year AND a Board approved financial statement (balance sheet) for the most recently completed month (February 2023).
- **Project Budget:** One-page budget that details the costs to fully complete the project. Identify any expenses already incurred. Clearly identify any in-kind contributions.
- **Fundraising:** List of all confirmed and pending sources (cash, pledges and in-kind) of funding to complete the project. Include the donor name, the amount and the date of donation/funding decision. Label donations that are in-kind.
- **Timeline:** One-page detailed timeline of major milestones for the project. Use specific dates when possible and include milestones already reached.
- **Images:** Up to three images for the project. These can be architect's renderings, sketches, photos of the site or equipment or stock photo of the renovation or materials to be used. The images can be of the problem to be solved or of a potential solution being considered. Make the images compelling and part of the case for funding.

IMPORTANT DATES

February 23, 2023

Pre-application due by 3:00 pm

June 30, 2023

Grant Agreements due by 3:00 p.m.

March 6, 2023

Application available by 10:00 a.m.

July 1, 2023

Grant term begins and award checks mailed

March 31, 2023

Deadline to meet with Bravo staff

June 30, 2024

Grant term ends

April 7, 2023

Application due by 3:00 p.m.

July 15, 2024

Final Grant Report due

June 15, 2023

Award notifications sent

APPLICATION REVIEW

Bravo is committed to a transparent, fair, and consistent grantmaking process. All applications will be reviewed and evaluated based on information provided by the applicant. The Bravo Board of Directors makes final funding decisions. Applicants should not contact Bravo Board members directly to discuss applications or funding amounts. There is no appeal of final funding decisions made by Bravo.

GRANT AWARD PROCESS

Award notifications will be sent via email. Applicants awarded a GC23 Capital Project Grant will be required to sign a Grant Agreement by June 30, 2023. Grant awards will be disbursed after execution of the Grant Agreement, and a Final Grant Report will be due at the end of the funding term.

QUESTIONS

Contact Bravo staff at grants@bravogreaterdesmoines.org or 515.243.0388 with any questions.